



OAKLAND TOWNSHIP  
HISTORIC DISTRICT COMMISSION

4393 Collin Road  
Rochester, MI 48306  
(248) 608-6807

## Temporary Use Permit Fees

Cranberry Lake Farm Historic District, 388 W. Predmore Rd, Oakland, MI 48363

1. Arrangements for activities should not be finalized until approval is received from HDC or their designee.
  - a. Contact HDC office (248)608-6807 to confirm availability of date and time.
2. Applications for Temporary Use Permits must be received by the HDC Office a **minimum of 30 days** prior to the activity so it can be adequately processed.
  - a. Completed Application
  - b. Sign and date Application
  - c. Include specific details or needs
3. No activities or events shall interrupt public use of bordering Cranberry Lake Park which will remain open for the duration of your event.
4. There is no smoking allowed in any of the buildings.
5. There is no alcohol permitted in Oakland Township parks.
6. Two or more events cannot be held at the same time without HDC approval.
7. The Caretaker House, carriage barn, and greenhouse are not available for rental.
8. Signage, flyers, banners and/or other advertising and locations must be approved by the HDC.
9. The HDC reserves the right to waive or suspend any requirement for good cause shown.

### Application Fees

The Temporary Use Permit Fee can be made by cash or check payable to Charter Township of Oakland, and must be submitted at the time of application.

Fee structure is as follows:

Building Rental	Base Fee 3 hour use	OT Resident and non- profit 501c3 <b>3 hours use</b>	Additional hourly charge	Deposit to hold date	Refundable security deposit <b>After inspection</b>
Hen House	\$75	\$60	\$25 per hr	\$50	\$100
Flumerfelt Barn and South lawn	\$300	\$250	\$75 per hr	\$100	\$300
Main House and East Lawn	\$400	\$300	\$75 per hr	\$100	\$300
Grounds (only)	\$300	\$250	\$50 per hr	\$100	\$300
Grounds with main house and Flumerfelt Barn	\$600	\$500	\$100 per hr	\$250	\$500

HDC Commission, member municipality or affiliated Government, OT Parks and Recreation, and Oakland Township Historical Society ----- No Charge

*Please note: Caretaker House, Carriage Barn, and Greenhouse are not available for rentals.  
Thank you!*

***Loss of Security Deposit would be if damage occurred, theft of items, trash left on premises, smoking inside the buildings, drinking open alcoholic beverages on site. The return of all or portion of Security Deposit can take up to 30 days.***

***These prices include having the buildings open:  
One hour before to decorate - either the day of rental or day before.  
One hour to clean up, either after event or following Monday.***

***If you require more time to decorate outside, arrangements can be made.***

***Space capacity and amenities of buildings:***

***Main House***

***1500 square feet, use of first floor only. (Second floor balcony, and second floor bathroom may be requested.)***

***Capacity 50 person. Mostly oak floors.***

***ADA accessible bathroom on first floor.***

***Has Air conditioner and heat.***

***The East Porch is 14 feet wide by 44 feet long and perfect for a wedding ceremony.***

***Flumerfelt Barn***

***26 feet wide by 36 feet long. About ten tables can fit. Wide plank wood floors.***

***There is a 50 person capacity. Larger events have used tent rental on South lawn.***

***There is no access allowed to balcony.***

***There is no air conditioning and no heat. We have a few fans.***

***Hen House***

***22 feet by 80 feet, capacity 50. Concrete floor.***

***Used for Scouting programs, children's programs.***

***There is no Air Conditioning and no heat.***

***Parking***

***There is a gravel parking area for 32 vehicles, a grassy over-flow parking area for 36 vehicles, and rear grassy over-flow parking. Parking capacity is limited to 85-110 depending on areas of use.***

***Signage***

***There are two large directional park signs on Rochester Road (NB and SB) and cones and small easels are set up the day of the rental to deter any park users from entering during posted time.***