

**CHARTER TOWNSHIP OF OAKLAND  
PROJECTED BUDGET REPORT  
GENERAL FUND**

	<b>Adopted Budget</b>	<b>Projected Budget</b>	
	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>
<b>Revenues:</b>			
Current Property Taxes General Fund	\$ 655,616	\$ 688,396	\$ 722,818
Trailer Tax	1,800	1,800	1,800
Indian Lake S/A Revenue	13,000	13,000	13,000
3% Penalty/School Reimbursements	25,000	25,000	25,000
Dog License Fee	700	700	700
Trash Hauler Receipts	1,000	1,000	1,000
Community Development Block Grant	3,000	3,000	3,000
State Sales Tax Revenue Sharing	1,320,956	1,360,585	1,401,402
State Liquor Revenue	7,000	7,000	7,000
NSF Collection Fee	100	100	100
Charges for ZBA	1,000	1,000	1,000
Planning Filing Fees	600	600	600
Administrative Fees	25,000	25,000	25,000
Land Division Application Fees	400	400	400
Cable Franchise Fee	340,000	340,000	340,000
PEG Access Fees	34,000	34,000	34,000
Solicitor Fee	300	300	300
Sales-Printed Material	1,600	1,600	1,600
District Court Fines	35,000	35,000	35,000
Interest Earned	32,000	32,000	32,000
Principal Res. Exemption Denials	1,000	1,000	1,000
Cider Mill Rental Income	24,000	24,000	24,000
S/A Cranberry Lake Revenue	22,300	22,300	22,300
S/A Indian Lake Addison Revenue	14,000	14,000	14,000
S/A Kniard-Lakeview Revenue	4,000	4,000	4,000
Shared Costs Reimbursements	25,000	45,000	45,000
Misc Revenue	5,000	5,000	5,000
G2 Access Fees	1,500	1,500	1,500
Oakland Access	500	500	500
Metro Act Revenue	12,000	12,000	12,000
Election Reimbursement	5,000	-	-
	<b>\$ 2,612,372</b>	<b>\$ 2,699,781</b>	<b>\$ 2,775,020</b>

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<b><u>Expenditures:</u></b>			
<b><u>Dept 101-Board</u></b>			
Per Diem - Twp Board	\$ 16,320	\$ 16,320	\$ 16,320
Office Supplies - General Office	9,000	9,000	9,000
Postage	15,000	17,000	19,000
Vehicles Gas/Fuel	750	750	750
Audit - Professional Services	13,000	14,000	15,000
Legal Services - General Counsel	100,000	100,000	100,000
Legal Services - Prosecutions	18,000	18,000	18,000
Legal Services - MI Tax Tribunals	5,000	5,000	5,000
Legal Services	60,000	60,000	60,000
Consultant Fee	10,000	10,000	10,000
Conferences/Seminars	5,000	5,000	5,000
Printing/Publishing	7,140	-	-
Equipment Maintenance	6,500	6,500	6,500
Vehicle/Equip - Maint/Lease	6,120	2,500	-
Equipment Rental	12,000	12,000	12,000
Misc Expenses	2,000	2,000	2,000
Dues/Subscriptions	12,000	12,000	12,000
Bank Charges	1,000	1,000	1,000
	<b>\$ 298,830</b>	<b>\$ 291,070</b>	<b>\$ 291,570</b>
<b><u>Dept 171-Supervisor</u></b>			
Supervisor Salary	\$ 13,974	\$ 13,974	\$ 13,974
Conferences/Seminars	1,000	1,000	1,000
Misc Expenses	1,000	1,000	1,000
Dues/Subscriptions	300	300	300
	<b>\$ 16,274</b>	<b>\$ 16,274</b>	<b>\$ 16,274</b>
<b><u>Dept 172-Superintendent</u></b>			
Superintendent Salary	\$ 91,800	\$ 93,636	\$ 95,509
Transportation Reimbursement	1,500	1,500	1,500
Assistant Manager	61,710	62,944	64,203
Education	1,000	1,000	1,000
Misc Expenses	1,500	1,500	1,500
Dues/Subscriptions	1,500	1,500	1,500
	<b>\$ 159,010</b>	<b>\$ 162,080</b>	<b>\$ 165,212</b>

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<b>Expenditures (continued):</b>			
<u>Dept 215-Clerk Dept.</u>			
Clerk Salary	\$ 9,000	\$ 9,000	\$ 9,000
Deputy Clerk Salary	56,100	57,222	58,366
Accounting/Finance Administrator	41,746	42,580	43,432
Clerk's Assistant	32,500	33,150	33,813
Election Spec/Office Asst.	39,743	40,537	41,348
Operating Supplies	1,000	1,000	1,000
Payroll Services	8,000	8,000	8,000
Education	2,000	2,000	2,000
Conferences/Seminars	1,500	1,500	1,500
Printing/Publishing	4,000	4,000	4,000
Equipment Maintenance	4,570	4,660	4,750
Misc Expenses	1,000	1,000	1,000
Dues/Subscriptions	1,500	1,500	1,500
	<b>\$ 202,659</b>	<b>\$ 206,149</b>	<b>\$ 209,709</b>
<u>Dept 247-Board of Review</u>			
Per Diem - Board of Review	\$ 1,500	\$ 1,500	\$ 1,500
Misc Expenses	1,000	1,000	1,000
	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<u>Dept 253-Treasurer</u>			
Treasurer Salary	\$ 9,000	\$ 9,000	\$ 9,000
Deputy Treasurer Salary	67,626	68,979	70,358
Accounting/Finance Administrator	13,915	14,194	14,478
Staff Wages - PT Treasury Asst.	22,400	22,848	23,305
Staff Wages - PT Treasury	6,000	6,120	6,242
Cash Receipting (BS&A)	1,050	1,071	1,092
Online Tax Service (BS&A)	3,100	3,162	3,225
Data Processing Contract	1,425	1,454	1,483
Conferences/Seminars	3,600	3,672	3,745
Printing/Publishing	9,500	9,690	9,884
Equipment Maint/Repair	1,000	1,020	1,040
Misc Expenses	1,000	1,020	1,040
Dues/Subscriptions	1,000	1,020	1,040
Drain at Large	5,000	5,100	5,202
Adjustments in Roll	700	700	700
	<b>\$ 146,316</b>	<b>\$ 149,050</b>	<b>\$ 151,834</b>

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<b>Expenditures (continued):</b>			
<u>Dept 257-Assessor</u>			
Contract with Oakland County	\$ 120,163	\$ 122,566	\$ 125,018
	<b>\$ 120,163</b>	<b>\$ 122,566</b>	<b>\$ 125,018</b>
<u>Dept 262-Elections</u>			
Per Diems - Elections	\$ 32,500	\$ 15,000	\$ 30,000
Operating Supplies Elections	8,750	3,500	7,000
Printing/Publishing Elections	1,925	750	1,580
Equip Maint/Repair Elections	6,620	1,500	6,240
Misc Expenses Elections	9,150	3,750	7,800
	<b>\$ 58,945</b>	<b>\$ 24,500</b>	<b>\$ 52,620</b>
<u>Dept 265-Building &amp; Grounds</u>			
Maint. Staff Wage - Custodian	\$ 5,000	\$ 5,100	\$ 5,202
Cider Mill Custodian	5,100	5,202	5,306
Operating Supplies	2,400	2,448	2,497
Operating Supplies-Cider Mill	2,400	2,448	2,497
Computer Services Contract	17,406	17,754	18,109
Bldg. Maint/Repairs	30,000	30,000	30,000
Bldg Repairs/Maint -Cider Mill	40,000	40,000	40,000
Grounds Maintenance	40,000	40,000	40,000
Grounds Maint -Cider Mill	17,000	17,000	17,000
Utilities	42,840	43,697	44,571
Utilities -Cider Mill	42,840	43,697	44,571
Misc Expenses	1,000	1,000	1,000
Miscellaneous-Cider Mill	1,000	1,000	1,000
	<b>\$ 246,986</b>	<b>\$ 249,346</b>	<b>\$ 251,753</b>
<u>Dept 276-Cemetery</u>			
Lawn Maint - Cemetery	\$ 3,000	\$ 3,000	\$ 3,000
Equip Maint/Repairs - Cemetery	1,000	1,000	1,000
Misc Expenses	1,000	1,000	1,000
	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<u>Dept 448-Public Works</u>			
Overhead Lighting	\$ 6,100	\$ 6,222	\$ 6,346
	<b>\$ 6,100</b>	<b>\$ 6,222</b>	<b>\$ 6,346</b>

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<b>Expenditures (continued):</b>			
<u>Dept 449-Roads</u>			
Traffic Lights	\$ 2,000	\$ 2,000	\$ 2,000
Roads Tri Party Matching	40,000	40,000	40,000
Roads Matching Funds SAD's	75,000	100,000	100,000
Roads-Chloride Maintenance	56,100	57,222	58,366
Surface Improvements/ Gravel Roads	85,000	300,000	300,000
	<b>\$ 258,100</b>	<b>\$ 499,222</b>	<b>\$ 500,366</b>
<u>Dept 488-Public Works</u>			
Paint Creek Mill Race Renovation	\$ 140,000	\$ 200,000	\$ 200,000
PCCM Repairs/Engineering	60,000	75,000	75,000
Storm Water Run Off Repairs	100,000	-	-
	<b>\$ 300,000</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>
<u>Dept 721-Planning Department</u>			
Per Diem - Planning	\$ 6,000	\$ 5,000	\$ 5,000
Planning Admin	32,000	32,000	32,000
Recording Secretary	3,000	3,000	3,000
Operating Supplies	500	500	500
Planning consultant-Planner	20,000	20,000	20,000
Planning Consultant-Wetland	5,000	5,000	5,000
Planning consultant-Engineer	5,000	5,000	5,000
Planning consultant-Environmental	5,000	5,000	5,000
Master plan	40,000	40,000	-
Education	1,000	1,000	1,000
Conferences/Seminars	1,000	1,000	1,000
Printing/Publishing	500	500	500
Misc Expenses	200	200	200
Dues/Subscriptions	1,000	1,000	1,000
	<b>\$ 120,200</b>	<b>\$ 119,200</b>	<b>\$ 79,200</b>
<u>Dept 722-Zoning Board of Appeals</u>			
Per Diems & Fees - ZBA	\$ 3,000	\$ 3,000	\$ 3,000
ADMIN SUPPORT	8,000	8,000	8,000
Recording Secretary - ZBA	3,000	3,000	3,000
Operating Supplies - ZBA	300	300	300
Education - ZBA	1,000	1,000	1,000
Misc expenses - ZBA	500	500	500
Dues/Subscriptions	500	500	500
	<b>\$ 16,300</b>	<b>\$ 16,300</b>	<b>\$ 16,300</b>

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<b>Expenditures (continued):</b>			
<u>Dept 747-Community Action Programs</u>			
C.D.B.G. Program	\$ 3,500	\$ 3,500	\$ 3,500
Cranberry Lake Board Improvements	22,300	22,300	22,300
Indian Lake Board Improvements	14,000	14,000	14,000
Kniard/Lakeview Improvements	4,000	4,000	4,000
Clean Scene	500	500	500
Memorial Day Activities	600	600	600
Insect Control	4,000	4,000	4,000
Rochester Area Youth Assistance	8,000	8,000	8,000
Hazardous Waste Day	12,240	12,485	12,734
Phase II Capital Items	500	500	500
Phragmites	15,000	15,000	15,000
Website	2,000	2,000	2,000
Video Production	35,000	35,000	35,000
OPC Snow Plowing	3,060	3,121	3,184
	<b>\$ 124,700</b>	<b>\$ 125,006</b>	<b>\$ 125,318</b>
<u>Dept 851-General Insurance</u>			
General Insurance	\$ 22,889	\$ 23,347	\$ 23,814
	<b>\$ 22,889</b>	<b>\$ 23,347</b>	<b>\$ 23,814</b>
<u>Dept 852-Employee Benefits</u>			
FICA	\$ 35,396	\$ 35,937	\$ 36,568
Hospitalization Insurance	85,000	89,250	93,713
Life Insurance	2,200	2,200	2,200
STD/LTD Insurance	4,400	4,400	4,400
Workers Compensation	2,601	2,653	2,706
Pension	57,100	58,126	59,173
	<b>\$ 186,697</b>	<b>\$ 192,566</b>	<b>\$ 198,760</b>

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<b>Expenditures (continued):</b>			
<u>Dept 901-Capital Outlay</u>			
Misc Contingencies	\$ 15,703	\$ 1,883	\$ 100,427
Cider Mill Building Improvements	100,000	50,000	50,000
Twp Hall Building Improvements	200,000	100,000	100,000
Equip Purchases -Capital Outlay	-	25,000	25,000
Equip Purchase - Clerk	2,000	-	1,000
Equip Purchase -Treasurer	1,000	2,500	2,000
Equip Purchase - Elections	7,000	20,000	-
	<u>\$ 325,703</u>	<u>\$ 199,383</u>	<u>\$ 278,427</u>
<b>Transfers:</b>			
Transfer In from Building Fund	\$ 175,000	\$ 185,000	\$ 200,000
Transfer Out to Fire Fund (Capital Outlay)	(170,000)	(200,000)	(200,000)
	<u>\$ 5,000</u>	<u>\$ (15,000)</u>	<u>\$ -</u>
Total Revenues	\$ 2,612,372	\$ 2,699,781	\$ 2,775,020
Total Expenditures	(2,617,372)	(2,684,781)	(2,775,020)
Transfers In/<Out> - net	5,000	(15,000)	-
Revenues Over/<Under> Expenditures and Transfers	\$ -	\$ 0	\$ (0)
Projected Fund Balance:			
Beginning of fiscal year	6,726,414	\$ 6,726,414	\$ 6,726,414
End of fiscal year	<u>\$ 6,726,414</u>	<u>\$ 6,726,414</u>	<u>\$ 6,726,414</u>

**Assumptions:**

1. Revenues are projected to remain neutral with the exception of property taxes which are projected to increase annually at a rate of 5%; or there is sufficient evidence to adjust the projection either upward or downward going forward.
2. Payroll and payroll related expenditures are projected to increase at a rate of 2% per year. The remaining expenditures are projected to either increase by 2% per year or remain the same based on historical actual amounts in relation to the most current budget.
3. Capital Outlay requirements will be evaluated in the process of adopting the respective budgets.